

# Reference Types (APA Style)

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# Reference Types

## If Reference Information is Unavailable ...

If you can't find a publication date, use the abbreviation n.d. (meaning "no date").

If you can't find an author, use the title of the document in place of the author; put it before the date in your reference. See example [Course Material: Original or Unattributed Material](#).

## Audio/Visual Media

### Motion Picture

Formula	Producer, A. (Producer), & Director, B. (Director). (Year). <i>Title of motion picture</i> [Motion picture]. Country of Origin: Studio.
Example	Abraham, M. (Producer), Bruce, L. (Producer), Bliss, T. (Producer), & Hoffman, M. (Director). (2002). <i>The emperor's club</i> [Motion picture]. United States: Universal Studios.

### Streaming Video (public access like YouTube)

Note: If the author's real name is not available, put the user name in the author position without square brackets.

Capitalize the user name as seen on the website.

Formula	Author, A. [user name]. (Year, Month Day). <i>Title of video</i> [Video file]. Retrieval statement including URL
Example	Memorial Sloan-Kettering Cancer Center [mskcc]. (2010, August 11). <i>Prostate cancer q&amp;a – Sloan-Kettering</i> [Video file]. Retrieved from <a href="http://www.youtube.com/watch?v=n9hGSw_4MkI">http://www.youtube.com/watch?v=n9hGSw_4MkI</a>

### Streaming Video (subscription accessed through the Library like Films on Demand)

Note: Films on Demand videos have producers and directors. Be sure to watch the credits at the end of the video.

Use the database name instead of a URL for subscription accessed videos.

Formula	Producer, A. (Producer), & Director, B. (Director). (Year). <i>Title of video</i> [Video file]. Retrieval statement using database name.
Example	Lerner, A. C. (Producer), Lerner, E. (Producer), & Buruchian, B. (Director). (2009). <i>New treatments for type 2 diabetes</i> [Video file]. Retrieved from Films On Demand database.

# Reference Types

## Books

### Print

Note regarding publishing location: Within the United States, use the City + the State's postal abbreviation. For locations outside the United States, use the City + Country.

#### with authors only

Formula	Author, A. (Year). <i>Title of book</i> (# ed.). Location: Publisher.
Example	Brown, C. (2002). <i>Peanuts: A dog and his doghouse</i> (2nd ed.). Toronto, Canada: Nelson.

#### with editors only

Formula	Editor, E. (Ed.). (Year). <i>Title of book</i> (# ed.). Location: Publisher.
Example	Lukic, D. (Ed.). (2002). <i>Health: You and your body</i> . New York, NY: Jones & Stevens.

#### individually authored chapters in an edited book

Formula	Chapter Author, A., & Chapter Author, B. (Year). Title of chapter. In A. Editor, B. Editor, & C. Editor (Eds.), <i>Title of book</i> (# ed., pp. #-#). Location: Publisher.
Example	Fetzer, S. J., & Castelein, P. (2010). Vital signs. In P. A. Potter, A. G. Perry, J. C. Ross-Kerr, & M. J. Wood (Eds.), <i>Canadian fundamentals of nursing</i> (4th ed., pp. 493-539). Toronto, Canada: Elsevier Canada.

### Electronic

Note: Our [Using a DOI](#) handout can help you to decide whether to include an appropriate DOI format **OR** a retrieval statement.

Formula	Author, A. (Year). <i>Title of book</i> . doi <b>OR</b> Retrieval statement including the URL <b>OR</b> Retrieval statement including database name.
Example with <a href="http://dx.doi.org">http://dx.doi.org</a>	Henniker, L. B. (2004). <i>When they invite you to dinner: Eat first</i> . <a href="http://dx.doi.org/10.1572/0975517783">http://dx.doi.org/10.1572/0975517783</a>
Example with URL	Handley, A., & Chapman, C. C. (2011). <i>Content rules: How to create killer blogs, podcasts, videos, ebooks, webinars (and more) that engage customers and ignite your business</i> . Retrieved from <a href="http://www.amazon.com">http://www.amazon.com</a>
Example with database name	Winters, C. A., & Lee, H. (2010). <i>Rural nursing: Concepts, theory, and practice</i> (3rd ed.). Retrieved from eBook Collection database.

# Reference Types

## Brochures/Pamphlets

### Print

Formula	Author, A. (Year). <i>Title of brochure</i> [Brochure]. Location: Publisher.
Example	Counselling Services. (2012). <i>Counselling services: Hope, inspire, support, succeed</i> [Brochure]. Kitchener, Canada: Conestoga College Counselling Services.

### Electronic

Formula	Author, A. (Year). <i>Title of brochure</i> [Brochure]. Retrieval statement including URL
Example	Centers for Disease Control and Prevention. (n.d.). <i>Healthy swimming</i> [Brochure]. Retrieved from <a href="http://www.cdc.gov/healthywater/pdf/swimming/resources/healthy-swimming-rwi-brochure.pdf">http://www.cdc.gov/healthywater/pdf/swimming/resources/healthy-swimming-rwi-brochure.pdf</a>

## Course Material

### Online PowerPoint Slides and Class Lecture Notes:

- a) If these are not available to the public, they are [Personal Communications](#).
- b) If these are available to the public, reference them as [Website Documents: Online PowerPoint Slides/Lecture Notes](#).

**Previously Published Course Material:** e.g. journal articles, chapters of books etc.

*Cite as though you read the article in its original format.*

### Original or Unattributed Course Material in Course Packs

The compiler (comp) is the person or organization that put the course pack together.

Formula	Author, A. (Year). Title of document. In A. Author (Comp.), <i>Title of course pack</i> (pp. #-#). Location: Publisher.
Example with no author	Subject-verb agreement. (2007). In J. Bennett (Comp.), <i>Written communication IV: English language studies</i> (pp. 93-96). Kitchener, Canada: Conestoga College.

# Reference Types

## Journal Articles

Note: Our [Listing Authors](#) handout can help you to reference multiple authors correctly.

### Print

No space between volume (*in italics*) and issue (no italics).

Formula	Author, A. (Year). Title of article. <i>Title of Journal, volume(issue)</i> , pp-pp.
Example	Crowley, S. T. W. (2008). The effect of leashes on dogs. <i>Dog Journal, 40(7)</i> , 60-62.

### Electronic

Note: Our [Using a DOI](#) handout can help you to decide whether to include an appropriate DOI format **OR** a retrieval statement.

Formula	Author, A. (Year). Title of article. <i>Title of Journal, volume(issue)</i> , pp-pp. doi <b>OR</b> Retrieval statement including the journal's home page URL <b>OR</b> Retrieval statement including the database name.
Example with doi	Shiple, M. (2002). Fibromyalgia. <i>Rheumatology 2, Medicine, 30(9)</i> , 81-84. doi:10.1383/medc.30.9.81.28241
Example with http://dx.doi.org	Smokowski, P. R., & Kopasz, K. H. (2005). Bullying in schools: An overview of types, effects, family characteristics, and intervention strategies. <i>Children &amp; Schools, 27(2)</i> , 100-110. http://dx.doi.org/10.1093/cs/27.2.101
Example with URL	Hewitt-Taylor, J. (2005). Children with complex needs: Educating staff. <i>Primary Health Care, 15(3)</i> , 36-41. Retrieved from http://primaryhealthcare.rcnpublishing.co.uk/
Example with database name	Beaty, L. A., & Alexeyev, E. B. (2008). The problem of school bullies: What the research tells us. <i>Adolescence, 43(169)</i> , 1-11. Retrieved from CINAHL database.

## Newspaper/Magazine Articles

Note: For magazine articles, when possible, include *volume(issue)* after the title as with a journal reference.

newspapers: year, Month day  
magazines: year, Month or season

### Electronic

Formula	Author, A. (Date). Title of article. <i>Title of Newspaper or Magazine</i> . Retrieval statement including URL
Example	Givetash, L. (2012, June 28). CIGI campus wins architectural award. <i>The Record</i> . Retrieved from http://www.therecord.com

# Reference Types

## Personal Communications

Personal communications include **interviews, emails, guest speakers, class discussions, etc.** This material is not retrievable by other people.

**Class notes and PowerPoint slides** located on a secured student log-in site, like Desire2Learn, or that can't be retrieved by the general public should also be treated as personal communication.

Personal communications are not listed in the reference list. They are only cited in the text.

Include the most specific date possible.  
Format: Month day, year

Formula	(A. Author, personal communication, date).
Example	"The company gives each new employee a 12-day training session" (C. K. Blucher, personal communication, May 10, 2011).

## Reference Texts: Dictionaries/Encyclopedias

### Print Dictionary

no author

Formula	Title of entry. (Year). In E. Editor (Ed.), <i>Title of dictionary</i> (# ed., pp. #-#). Location: Publisher.
Example	Implant. (2006). In T. Meyers (Ed.), <i>Mosby's dictionary of medicine, nursing and health professions</i> (7th ed., pp. 957-958). St. Louis, MO: Mosby Elsevier.

### Electronic Reference Texts

with author and editor

Formula	Author, A. (Year). Title of entry. In E. Editor (Ed.), <i>Title of dictionary or encyclopedia</i> (pp. #-#). doi <b>OR</b> Retrieval statement including the URL
Example with URL	Haber, E. (2012). Pitcher plant. In J. M. Marsh et al. (Eds.), <i>The Canadian encyclopedia</i> . Retrieved from <a href="http://www.thecanadianencyclopedia.com">http://www.thecanadianencyclopedia.com</a>

no author or editor

Add edition and/or volume numbers in parentheses when available.

Formula	Title of entry. (Year). In <i>Title of dictionary or encyclopedia</i> (# ed., Vol. #). doi <b>OR</b> Retrieval statement including the URL
Example with URL	Ubiquitous. (2012). In <i>Merriam-Webster's online dictionary</i> . Retrieved from <a href="http://www.merriam-webster.com">http://www.merriam-webster.com</a>

# Reference Types

## Social Media

Notes regarding social media references:

- a) For blogs and discussion forums, include the full name of the website in the retrieval statement if it is not identified as the author or not clear in the URL: Retrieved from Site Name website: <http://xxx>
- b) If the author's real name is not available, put the user name in the author position without square brackets. Capitalize the user name as seen on the website.

### Blogs

Formula	Author, A. (Year, Month Day). Title of post [Blog post]. Retrieval statement including URL
Example	Morales, O. (2013, April 22). How to survive your worst writing day ever [Blog post]. Retrieved from Courage 2 Create website: <a href="http://ollinmorales.com/2013/04/page12/">http://ollinmorales.com/2013/04/page12/</a>

### Discussion Forum

Formula	Author, A. (Year, Month Day). Title of comment thread [Online forum comment]. Retrieval statement including URL
Example	gaalan. (2012, September 18). Re: First flowers of the season [Online forum comment]. Retrieved from <a href="http://forums.gardenweb.com/forums/load/camellia/msg0909513412789.html?3">http://forums.gardenweb.com/forums/load/camellia/msg0909513412789.html?3</a>

# Reference Types

## Websites

### Website Documents

Notes regarding retrieval statements for website documents:

- a. Retrieval date - include a retrieval date if the reference's content is likely to change.
- b. URL - use the homepage URL if it is easy to find the web document from the website homepage. Otherwise, use the web document's full URL.

Formula	Author, A. (Year). Title of web document. Retrieval statement including date and URL
Example with homepage URL	Writing Service. (2012). What is APA? Retrieved November 29, 2012, from <a href="http://www.conestogac.on.ca">http://www.conestogac.on.ca</a>

### Online PowerPoint Slides and Lecture Notes (publically available)

Note: If these are not available to the public, they are [Personal Communications](#).

Formula	Author, A. (Year). <i>Title of presentation</i> [PowerPoint slides or Lecture notes]. Retrieval statement including URL
Example with homepage URL	More, K. B. (2012). <i>Respiratory system: Medical surgical nursing</i> [PowerPoint slides]. Retrieved from <a href="http://www.nursingppt.in">www.nursingppt.in</a>

### Online Reports (information often produced by the government, NGOs, corporations, and organizations)

Notes regarding online reports:

- a. Include the **agency's name** in the retrieval statement if it is not already identified as the author.
- b. The **Report No.** can also be a **Catalogue No.**
- c. **Description of form** identifies less common formats such as fact sheets or press releases.

Formula	Author, A. (year). <i>Title of work</i> (Report No. xxx) [Description of form]. Retrieved from Agency name website: <a href="http://www.xxxxx">http://www.xxxxx</a>
Example	Statistics Canada. (2013). <i>National Household Survey (NHS), 2011: Language use in the workplace in Canada</i> (Catalogue No. 99-012-X-2011003). Retrieved from <a href="http://www12.statcan.gc.ca/nhs-enm/2011/as-sa/99-012-x/99-012-x2011003_2-eng.pdf">http://www12.statcan.gc.ca/nhs-enm/2011/as-sa/99-012-x/99-012-x2011003_2-eng.pdf</a>